

**MINUTES**  
**SNOW HILL BOARD OF COMMISSIONERS**  
**MONDAY, OCTOBER 12, 2015**  
**G. MELVIN OLIVER TOWN HALL**  
**201 N. GREENE STREET**  
**SNOW HILL, NC 28580**

**1. Call to Order** **Invocation/Pledge of Allegiance**

Mayor Liles called the meeting to order at 6:30 p.m. Commissioner Washington Offered the Prayer and Commissioner Shackelford led the Pledge.

**2. Roll Call – Cathy Webb**

Members present were Mayor Liles, Commissioners Hagans, Shackelford, Taylor, Washington and Wilkes. A quorum was declared.

**3. Consider Agenda Approval**

Motion made by Commissioner Washington, seconded by Commissioner Shackelford. Motion carried.

**4. Consider Minutes Approval**

Motion made by Commissioner Washington, seconded by Commissioner Shackelford. Motion carried.

**5. Program/Presentation: Public Hearing: Mobile Home Ordinance Amendment**

Motion made by Commissioner Shackelford, seconded by Commissioner Washington To open the Public Hearing. Motion carried.

A lengthy discussion was held concerning the Mobile Home Ordinance Amendment. Mr. Hill said that the amendment basically allows the owner of an existing Mobile Home Park to ask for a special use permit to bring in a replacement mobile home. It also puts some requirements on the property owner to bring the property up to existing codes such as underpinning, streets, parking, etc. Attorney Pridgen pointed out to the Board that a change had been made concerning the skirting on the mobile home. Masonry had been added as a type of skirting. Attorney Pridgen also presented a Manufactured Home Minimum Housing Checklist to be given to property owners so that they can see if the Mobile Home fits the criteria of the ordinances before it is ever moved in.

Mr. Denny Garner, owner of a Mobile Home Park, said that he had no problem with the homes having to be inspected. He said that the proposed amendment required park owners to have a minimum of two parking spaces adjacent to each mobile home. He said that he had received an estimate for this and it would cost him about \$12,000.

Mr. Garner asked the Board if they would grandfather him in, but he knew that it would probably not happen. He asked if they would consider the parking. He said that they were putting him out of business because he was not going to spend that amount of money on the parking spaces.

Mr. Jim Baker said that he had listened to what Mr. Garner said and that it was his opinion that the parking was the best part of the ordinance. He said that if a new development came into town; would they not be required to have adequate parking? In his opinion, he thinks the ordinance is adequate and that he is in total agreement with it. He said that he appreciated the work that had been done on this.

Commissioner Taylor told Mr. Garner that he would only have to install parking spaces for the 19 spaces that he has rented.

Commissioner Hagans questioned the process for new mobile homes. Attorney Pridgen told him that new tenants would have to ensure that their mobile homes met ordinance standards and then they would have to get permission from the Snow Hill Board of Adjustments for a permit.

Commissioner Wilkes suggested that the Town Board send the matter of Mr. Garner being grandfathered in back to the Planning Board before a decision was made. Mr. Garner thanked Mrs. Wilkes for her concern but requested that the Town Board move forward with their decision instead of postponing it.

A motion was made by Commissioner Washington, seconded by Commissioner Shackleford to close the public hearing. Motion carried.

## **6. Report of Officers:**

### **a. Mayor-no report**

### **b. Town Manager/PW Director**

1) **Title V Work Program** – Mr. Hill said that he had been contacted regarding the placement of some people who were unemployed, for things such as custodial work, landscaping, etc., for up to 15 hours per week. They would be paid from Title V funds. The only stipulation on the Town would be to hire them if a position became available for a position in which they were qualified. It was the consent of the Board to do this.

2) **Hull Road/Gregory Addressing** – Brandon Sutton contacted Mr. Hill concerning some addressing problems on Hull Road and Gregory Avenue. This will be done shortly.

### **c. Town Clerk/Finance Officer**

1) **Budget Amendment** – Cathy Webb presented Budget Amendment #1 for consideration.

**7. Report of Boards – NONE**

**8. Public Comments – NONE**

**9. Action Items:**

**1) Consider Adoption of Proposed Mobile Home Ordinance Amendment**

A motion was made by Commissioner Taylor, seconded by Commissioner Washington. Motion carried.

**2) Consider Adoption of Budget Amendment I – Motion made by**

Commissioner Washington, seconded by Commissioner Hagens to approve the Budget Amendment. Motion carried.

**10. Commissioner Comments – None**

**11. Adjourn – Motion made by Commissioner Washington, seconded by Commissioner Shackelford to adjourn. Motion carried.**

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**Mayor**

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**Clerk**